

ATTENDEES	Gary Jodouin, Dave Weiskopf, Andrew Rees, Mark Thomas, Michelle Ross, Tom Cook, Mike Johnson, and Tanya McCubbin
ABSENT	Rod Sinclair and Brent Holmes

START TIME: 7:20 PM

END TIME: 9:53 PM

DISCUSSION	<b>Additions to the Agenda</b>	
	<ul style="list-style-type: none"> <li>No additions</li> </ul>	
DISCUSSION	<b>Declaration of Conflicts</b>	
	<ul style="list-style-type: none"> <li>No</li> </ul>	
DISCUSSION	<b>Approval of Minutes</b>	
MOTION		
	<p>David Weiskopf - That the minutes of Board of Directors meeting on November 12, 2018 be adopted as presented.</p> <p>Seconded: Mike Johnson</p> <p>Carried</p>	
DISCUSSION	<b>Business Arising</b>	
	<ul style="list-style-type: none"> <li>An individual from Ambulance Services will conduct AED training.</li> </ul>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Let Gary know if you are interested in attending the AED training.		
DISCUSSION	<b>Races</b>	
	<ul style="list-style-type: none"> <li>Last fiscal year, the club did not provide financial assistance to the club team members who attended Ontario Winter Games.</li> </ul>	
MOTION		
	<p>David Weiskopf - To pay the 2018 Ontario Winter Games entry fee for four athletes for a total of \$440.</p> <p>Second: Mark Thomas</p> <p>Carried</p>	
DISCUSSION	<b>Trail Report</b>	
	<ul style="list-style-type: none"> <li>We can only put signs on our property not Ontario Parks land. The wording on any signage needs to be approved by the Board of Directors.</li> <li>Trails are in good conditions for the early start to the season.</li> <li>Andrew received a request from Toivo Koivukoski to rent the club's pisten bully for the OUA Championship being held at Nipissing University on February 16 and 17. <ul style="list-style-type: none"> <li>The groomers were consulted on the request, and they were not in support.</li> <li>The Board discussed what would be involved in moving the pisten bully, repair time if damaged and our responsibility to our membership.</li> </ul> </li> </ul>	

- It was decided that we would approach the OUA Championship committee regarding the potential use of our trail dependent upon board approval along with the possible use of the club's ginzu.

MOTION		
Gary Jodouin- To approve the request to use the club's pisten bully for OUA Championship race at Nipissing University on February 16 and 17.		
Motion not Seconded		
Motion Failed		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Contact Toivo Koivukoski to communicate the Board's decision.	Mark	
Contact Ontario Parks to determine if the club can post signs on Ontario Parks' land.	Andrew	
DISCUSSION	Programs	
<ul style="list-style-type: none"> <li>A police record check is no longer conducted on a youth (under 18).</li> <li>For the Jack Rabbit programs, there are 12 leaders and one helper (9 return/3 new) and all are certified. At this time, we have 96 registrations for the program. Twelve skiers are identified as competitive, and there are 13 registrants who did not identify a level.</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Removed Jack Rabbit registration cap.	David	
MOTION		
Mark Thomas - That the Jack Rabbit Coordinator and Program Director have the discretion to determine the number of registrations for the Jack Rabbit program.		
Seconded: David Weiskopf		
Carried		
DISCUSSION	Snowshoe Trails Report	
<ul style="list-style-type: none"> <li>More work is required to open all snowshoe trails.</li> </ul>		
DISCUSSION	Newsletter	
<ul style="list-style-type: none"> <li>No items to discussed</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Submit articles for newsletter on January 12.	All	
DISCUSSION	Website	
<ul style="list-style-type: none"> <li>Updates have been made to the website.</li> </ul>		
DISCUSSION	Adopt-A-Trail	
<ul style="list-style-type: none"> <li>An additional sign is required.</li> <li>A portion of the red trail will be split into three sections.</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Request a brushers at budget time.	Tom	

DISCUSSION	<b>Social Media</b>
<ul style="list-style-type: none"><li>• No items to discussed</li></ul>	

DISCUSSION	School Liaison	
	<ul style="list-style-type: none"> <li>Two schools will not be able to participate as their busing fees have increased.</li> </ul>	
DISCUSSION	Building and Property Report	
	<ul style="list-style-type: none"> <li>The WiFi will shut down when too many users are logged on.</li> <li>In the kitchen, new cabinets have been installed. The waterline did freeze but very limited damage.</li> <li>In the upper parking lot, two spots are reserved for snack bar staff and two are reserved for groomers. On Sundays, the Jack Rabbit Coordinator could use one of the spots designated for groomers.</li> </ul>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Investigating a new router for Wi-Fi.	Brent	
Order seasonal portable toilets.	Gary	
Change access codes for snack bar and garage.	Gary	
Investigate low flush toilets.	Brent	
Looking for a blue and gray house for January to March.	Brent	
DISCUSSION	Membership Report	
	<ul style="list-style-type: none"> <li>The billboard on Cassells Street is up.</li> <li>As of today, 666 members are registered.</li> <li>Membership buttons will be ready this week and brought to the club house.</li> </ul>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Advertise available lockers.	David	
Take photographs of family, jack rabbits program, etc.		
DISCUSSION	Finance Report	
	<ul style="list-style-type: none"> <li>Approximate expenses are the following - payroll is \$200 per day while grooming is \$119 per hour.</li> <li>To date, we have received \$7,800 from membership revenue and ski exchange sales.</li> <li>Due to the early start of the season, most expenses will be over budget.</li> <li>Through the holidays, a special rate will be offered.</li> <li>A detail financial report will be prepared for next meeting.</li> </ul>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Investigate cost of becoming member of North Bay Chamber of Commerce.		
DISCUSSION	Social Director's Report	
	<ul style="list-style-type: none"> <li>Our open house was well attended. Many membership fee cheques were dropped off at the club.</li> <li>Two new volunteers signed up.</li> </ul>	

ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Determine if an open house (in conjunction with our early bird deadline) is still beneficial.			
Set dates for board games night.			
DISCUSSION	Other Business		
	<ul style="list-style-type: none"> <li>More research will be done to see how other organization determine eligibility for financial assistance.</li> <li>There is a concern that the track on some trails is set too close to the edge especially on hills. This issue has been brought to the trail committee who have discussed the concern. We need to monitor the situation.</li> <li>For the ski exchange, the inventory sheets may not have been completed properly so reconciling the sales has been difficult.</li> </ul>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Requesting that the trail committee develop a policy for establishing a set distance from the edge on trails.		Gary	
MOTION			
Mark Thomas - To adjourn the meeting.			

**Next Meeting:**

January 14, 2019 at Gary's house