

ATTENDEES	Gary Jodouin, Tom Cook, Otto Bedard Mike McDough, Michelle Ross, Rod Sinclair, Mark Thomas, and Dave Ward
ABSENT	Andrew Rees

START TIME: 7:02 PM

END TIME: 9:00 PM

DISCUSSION	<b>Additions to the Agenda</b>
	<ul style="list-style-type: none"> <li>• Two way traffic</li> <li>• Parking lot</li> </ul>
DISCUSSION	<b>Declaration of Conflicts</b>
	<ul style="list-style-type: none"> <li>• No conflicts declared at the start of the meeting.</li> </ul>
DISCUSSION	<b>Approval of Agenda/Minutes</b>
MOTIONS	
	<p><b>Tom Cook- To approve the agenda as amended.</b>  <b>Seconded: Rod Sinclair</b>  <b>Carried</b></p> <p><b>Mark Thomas - That the minutes of Board of Directors meeting on November 18, 2019 be adopted as presented.</b>  <b>Seconded : Mike McDough</b>  <b>Carried</b></p>
DISCUSSION	<b>Business Arising</b>
	<ul style="list-style-type: none"> <li>• Follow up on Action Items from last meeting: <ul style="list-style-type: none"> <li>○ Mark confirmed that Mike Ward is a Community Coach which is an acceptable coaching qualification for the Jack Rabbit Program</li> <li>○ Mike Ward was asking for \$500 to purchase Jack Rabbit supplies.</li> <li>○ For programs, Mark is requesting to purchase a small portable sound system. Rod will need a sound system for the O-Cup and Masters. He has some pricing for the rental of a sound system but needs to confirm details. (The sound system could also be used at social events.)</li> <li>○ Chimneys have been cleaned.</li> <li>○ Closet removal in the Clubhouse is still on the list. (It may become a small office for Tracey.)</li> <li>○ Restaurant license is in progress. (It is a lengthy process.) The renewal date is December 31.</li> <li>○ Rod did forward the sponsorship package to Otto.</li> <li>○ Otto is working on the listing of events. He is investigating food/alcohol vendor for year-end "Fun Day."</li> <li>○ Gary suggested a \$50 daily rental fee for Jack Rabbit Building.</li> </ul> </li> </ul>

- The holiday season hours of operation will be the following:
  - December 24 - Building 9 am to 9 pm/Snack bar 9 am to 3 pm
  - December 25 to 26 - Building 9 am to 9 pm/Snack bar is closed
  - December 27 to 31 - Building 9 am to 9 pm/Snack bar 9 am to 5 pm
  - January 1 - Building 9 am to 9 pm/Snack bar 9 am to 5 pm

MOTIONS		
<p><b>Mark Thomas - To use \$500 from the ski exchange profit to purchase Jack Rabbit supplies.</b>  <b>Seconded: Gary Jodouin</b>  <b>Carried</b></p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Find old computer to use for music.	Gary	
Develop a weekly rental fee for buildings.	Gary	
Confirm sound system rental fee.	Rod	
Finalize social events.	Otto	
Post holiday operation hours on social media.	Michelle	
DISCUSSION	<b>Trails</b>	
<ul style="list-style-type: none"> <li>• We are being questioned on Policy 2.1 which outlines when the Clubhouse is open. This is an issue at beginning and end of the season. According to the policy, if the trails are declared open then the clubhouse is to be open.</li> <li>• On Saturday, a groomer indicated via Twitter that the inner trails were groomed and the trails were open, but the clubhouse was locked. Before the staff officially starts, if the Trails Director is going to declare the trails open, arrangements need to be made to open and close the Clubhouse.</li> <li>• At the meeting, Gary reached out to Tracey to see if the maintenance staff would be willing to open and close the Clubhouse on Tuesday to Thursday of this week.</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
For the AGM, amend policy 2.1 to say "if possible."		
Tweet that the clubhouse is open if we are able to find someone to open and close the Clubhouse.	Gary	
DISCUSSION	<b>Races</b>	
<ul style="list-style-type: none"> <li>• Registration is open for O-Cup and Masters events, and the race notices have been posted.</li> <li>• O- Cup events start at U10 up through to an Open event.</li> <li>• The Board discussion options to financially support club skiers who attend races.</li> </ul>		

MOTIONS			
<p><b>Gary Jodouin - That club skiers participating in the O-Cup be reimbursed up to a maximum of \$400 to be divided proportionally among the number of skiers registered for the event.</b></p> <p><b>Second: Dave Ward</b></p> <p><b>Carried</b></p> <p><b>Declared Conflicts - Mark Thomas, Mike McDough and Rod Sinclair</b></p>			
DISCUSSION	Snowshoe Trails Report		
<ul style="list-style-type: none"> <li>Trails are closed at this time due to lack of snow.</li> </ul>			
DISCUSSION	Newsletter		
<ul style="list-style-type: none"> <li>No items to discuss.</li> </ul>			
DISCUSSION	Programs		
<ul style="list-style-type: none"> <li>We have enough leaders for the Jack Rabbit program with two extras leaders for back-up.</li> <li>At this time, Mark is the only coach with the development team. (He does have individuals who are willing to help out on occasion.)</li> <li>We have rented equipment to 19 high school skiers. High school ski programs appear to be growing.</li> </ul>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
<p><b>Post that there are a few spots left for the JackRabbit program.</b></p>		<b>Michelle</b>	
DISCUSSION	Building and Property		
<ul style="list-style-type: none"> <li>Ski rental racks are closed to being completed.</li> <li>Health unit inspection on the water system will be done monthly for a year.</li> <li>According to a 1998 report, the well is 390 feet deep.</li> <li>We will continue to sell the old rental fleet equipment.</li> </ul>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
<p><b>Submit monthly water samples to Health Unit.</b></p>		<b>Dave/Otto</b>	
<p><b>Call electrician to replace outlets in Wax Room.</b></p>		<b>Tom</b>	
<p><b>Post new kilometre trail tracking charts at Clubhouse.</b></p>		<b>Otto</b>	
<p><b>Check the trail lights.</b></p>		<b>Tom</b>	
DISCUSSION	Fundraising		
<ul style="list-style-type: none"> <li>The new sign advertising on trails and Welcome Board was a success.</li> </ul>			
DISCUSSION	Membership		
<ul style="list-style-type: none"> <li>We have 652 members with a few complaints about the new registration process. We will still get a few more registrations throughout the remainder of the season.</li> </ul>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
<p><b>Give free day passes to board members.</b></p>		<b>Mike</b>	

<b>For next year, work with local businesses to create perks for members.</b>		<b>Mike</b>	
<b>DISCUSSION</b>	<b>Social</b>		
<ul style="list-style-type: none"> <li>The "Wednesday Night Light" group will start next week.</li> <li>In the past, social events do have a discounted rate for day pass and/or equipment rental.</li> <li>Tracey is proposing Friday night "ski lesson" with dinner option. The Board feels this idea is worth pursuing but selecting only few Fridays to test the event.</li> </ul>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
<b>Keep Michelle in the loop with planned activities.</b>	<b>All</b>		
<b>Submit any events to Rod who will get it posted on BayToday.</b>	<b>All</b>		
<b>Submit items to Minor Sports Booster.</b>	<b>Michelle</b>		
<b>Ask Tracey to pick five days for Friday night ski lesson and determine dinner options.</b>	<b>Gary</b>		
<b>Contact Tracey to talk about another Poker Run.</b>	<b>Otto</b>		
<b>DISCUSSION</b>	<b>Finance</b>		
<ul style="list-style-type: none"> <li>We do have insurance for rental equipment if the new equipment is stolen.</li> <li>Rental for highway/road signs has increased to \$500. At this time, we will not renew.</li> <li>The \$1,300 received from Cross Country Ontario was for the relay race which was held in April.</li> <li>Most schools have been invoiced and starting to book.</li> </ul>			
<b>DISCUSSION</b>	<b>Other Business</b>		
<ul style="list-style-type: none"> <li>For those with a budget, start to think drafting about next year's budget.</li> <li>Gary wanted the Board to know that the two remaining Alpine snowmobiles are aging. One may need a new transmission, but we do have a spare. Next year, we will most likely need to replace the snowmobile at a estimated cost of \$15,000.</li> <li>With our expanded parking, we may need to use markers to indicate parking rows especially on Sundays.</li> <li>Note that the groomers will update trail conditions on the outdoor trail sign.</li> </ul>			
<b>MOTIONS</b>			
<b>Tom Cook - That a sign be posted to indicate that there is two-way traffic between the first and second blue-x intersection.</b>			
<b>Second - Otto Bedard</b>			
<b>Carried</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
<b>Order two-way traffic sign</b>	<b>Tom</b>		
<b>Use paint to indicate parking rows</b>	<b>Tom</b>		

MOTION

Tom Cook - To adjourn the meeting.

**Next Meeting:** Monday, January 6, 2020 at 7 pm  
Location: Gary's House