

MINUTES

North Bay Nordic Board Meeting

Monday, March 13, 2017

LOCATION: North Bay Nordic Clubhouse

Invitees: Mike Johnson, Kelly Wallace, Gary Jodouin, Kelly O’Grady, Laure Larocque, Rod Sinclair, Tanya McCubbin, Kevin Stoppa, Alyssa Stoppa, Ian Fettes

Regrets: Tom Cook, Andy Davies

Item	DISCUSSION	ACTION
Call to Order	Meeting was called to order at 7 p.m.	
Appointment of Secretary	Tanya was voluntold for the position of acting secretary	
Approval of Minutes	Minutes from the previous meeting were reviewed	
Budget Meeting Minutes	Minutes from the Budget Meeting held on February 27 were reviewed and accepted. Kelly moved/Laure seconded	
Reports		
1. Bridge Report – Kelly O’Grady	<ul style="list-style-type: none"> - MNR bridge inspections must be completed by April 23, 2017 - A bridge is anything more than 3M in width, some of our bridges may not fall under this definition decreasing the number of bridges we may have to inspect/replace - Andrew Rees has been doing a great deal of work on this project - Purple bridge is not going to pass inspection ... All-trail bridge may not pass either - Can we change some bridges to culverts? - Bill Bryant is coming on March 23rd for an initial assessment of the all-trail bridge - G&P Welding feels he can deliver a bridge for \$12 000 (without decking), (Andrew Rees thinks it could be less - Rough estimate of total cost is between \$30 000 and \$40 000 per bridge - What do we do if the MNR condemns all the bridges? - We have \$5000 put aside for bridge work and a reserve of \$9000 that can be used toward the bridge inspections and assessment - Based on NBN by-laws we need 3 quotes - If costs exceed \$10 000 we need to have a general membership meeting - Motion to divert the money originally allotted for Purple bridge replacement to pay for assessment work – moved by Kelly O-Grady/seconded by Mike Johnson, carried unanimously 	Bridge committee to meet
2. Programs – Alyssa Stoppa	<ul style="list-style-type: none"> - Great Jackrabbit season - Instructors were all well trained and everyone delivered the prescribed programming - Many returning instructors next year - Wrap-up party for Jackrabbit instructors on March 24th @ Pizza Hut - Hugh Cochrane worked with Rowan Stephens again this winter, but has yet to provide Alyssa with any details of how many times he met with Rowan throughout the winter. Both Alyssa and Tanya have addressed the issue with Hugh. Hugh will not be paid as a Jackrabbit leader until he submits these details 	
3. Devo Team	<ul style="list-style-type: none"> - Andrew Koski-Harja has informed the board that he will not 	

	<ul style="list-style-type: none"> - be able to continue coaching the Devo team at NBN - Mark Thomas has expressed an interest in coaching and we will send a News Blast out to the general membership to try to find some additional support for Mark - Andrew will help set up the Devo team budget for next season - It was suggested we need some collaboration between Track Attack group and the Devo team to develop more racers - There is a coaching workshop in North Bay (led by Team Canada Nordic member Lenny Valijas) on June 2, 3 and 4th at Nipissing University, details will be confirmed with Toivo Koivukoski 	
4. North Bay Sport Expo – Tanya McCubbin	<ul style="list-style-type: none"> - We have committed to participating in the first North Bay sport expo, April 22nd and 23rd at the Davedi Club - Tanya will take the lead on this - We will advertise NBN as well as the NOD Jr Lakers ski team - Volunteers will be needed throughout the weekend to man the booth. Volunteers include: Alyssa, Kevin, Tanya, Rod, Kelly Wallace, Mike, Toivo Koivukoski and Dave Nighbor - Display materials will be put together by Laure and Tanya - Will hand out Nordic brochures - Re-allocated \$400 to produce promotional posters – Kelly Wallace moved/Ian seconded, motion carried 	
5. Races- Rod Sinclair	<ul style="list-style-type: none"> - NBN has been chosen to host the 2018/2019 Ontario Midget Championships, date to be determined - Working on assembling the organizing committee, with several key positions being filled already - Potentially hosting the ski-cross relays at the top of Laurentian Ski Hill on Friday evening, racing at Nordic on Saturday and Sunday with fun relays taking place (at Nipissing University) prior to the banquet which we are hoping to hold on campus - Need to think about parking and bus shuttles - Is there the potential to use buses as warming stations? - 	
6. Newsletter & Adopt a Trail – Kelly Wallace	<ul style="list-style-type: none"> - Kelly encourages anyone to send her items to go out in a News Blast - Mail Chimp allows us to see the open rate on the News Blasts and it is about 66% (?) - Nothing to report on the Adopt-a-Trail 	
7. Social Media – Tanya McCubbin	<ul style="list-style-type: none"> - Continue to receive great interest in our Instagram and Facebooks posts - Hosted “women who wander” as part of a Northeastern Ontario tourism promotion of both our ski trails and snowshoe trails. Will proceed with Northeastern Ontario Tourism partnership 	
8. School Groups – Ian Fettes	<ul style="list-style-type: none"> - Despite problematic weather, most groups were able to get all of their sessions in, some sessions to be completed after the March Break 	
9. Building and Property	<ul style="list-style-type: none"> - We have been approached about renting the NBN for a wedding, Tanya has corresponded with the couple - Here is what will be communicated to couple: <ol style="list-style-type: none"> 1. Rental of the facility is \$275/day 2. Proof of insurance is required, 5 million in liability 3. May have access to the clubhouse, but not the bathrooms the septic would not be able to handle the volume of guests, but other events have brought in port-o-potties 	

	<p>going to the serving/selling alcohol ... these are not difficult to obtain and the staff at the LCBO on Algonquin will be very helpful</p> <p>5. The club is within city limits and noise bylaws apply</p> <p>6. They will need to provide a generator for any power required since we doubt our limited amount of power will be sufficient</p> <p>7. The parking lot is the best place to set up the tent as the field area is quite swampy, even through the summer we would strongly suggest having a floor in the tent.</p> <p>8. Open fire regulations apply because the club is inside the city</p> <p>9. If the facilities (ie tent etc.) are being set up the day before the wedding, or left up until the day after the wedding, security may want to be considered</p>	
10. Budget – Gary Jodouin	<ul style="list-style-type: none"> - Blue Sky Loppet expense was just under \$200 - NBN revenue is up (more members and early start to season as contributing factors), but we did not have the revenue we had anticipated from races - Some revenue-less days due to weather (rain or cold) - After March Break the club will operate on a day to day basis with the staff working a shortened day of 10 a.m. to 3 p.m. - NBN has received two quotes for the replacement of the rental ski fleet, Cycle Works coming in at \$7000 less than Lefebvre's - We will look for funding opportunities to help with the ski and snowshoe replacement costs - Current rental fleet is about 20 years old - NBN is considering selling Orchard's gift cards as a fundraiser, we receive \$5 for every \$25 gift card sold, a great opportunity at Christmas! - Discussed the North Bay Community Foundation – should we register ourselves with them for people to be able to make charitable donations? 	
11. Socials – Mike Johnson	<ul style="list-style-type: none"> - Full moon ski was very cold, but with a visible full moon - 4 families + teenagers + NBN members attended, 30 people total - Large participation by people who are not members - Mike will present budget for next season - End of Season party will take place on Sunday March 19th, and will include a BBQ and games - May investigate burn permit for next winter 	
12. Nominations	<ul style="list-style-type: none"> - Need someone to take over membership and adopt-a-trail as well as to fill some of the empty board positions 	
13. AGM	<ul style="list-style-type: none"> - May 24th and the Portage 	
Next meeting	April 10th, 2017 location TBD	
Adjournment		