**North Bay Nordic Ski Club Trail Emergency Instructions**

1. Determine the nature of the situation
	1. injured skier
	2. missing skier
2. Keep the caller on the phone. **Note**: Long distance calls cannot be made from the clubhouse phone.
3. Dial 911
	1. Identify yourself.
	2. State the nature of the emergency.
	3. Request ambulance for an injured person. Request Fire Department if injured person is on the trails.
	4. **STAY ON THE PHONE**
4. Notify the president, vice-president and/or building and property director.
5. If a qualified snowmobiler is onsite they can go in a forward direction on the trails to deliver blankets to the victim while awaiting the arrival of EMS.

**Note:** The blankets are located in the locked gray cabinet downstairs and in the rescue sled.

1. North Bay Nordic Ski Club’s Policy:

“The Club does not provide emergency transportation to injured persons on the property.”

1. Use the Trail Emergency Form to record all information and pass the completed form onto the President after the incident.
2. Contact anyone from the following list who can come to assist emergency services personnel.

Contacts for Club Emergencies

|  |  |
| --- | --- |
| Name | Phone Number |
| Gary Jodouin | 476-1495 |
| Tom Cook | 476-0648 |
| Kelly O’Grady | 494-6645 |
| Todd Gleason | 497-0027 |
| Kevin Denston | 497-8104 |

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