

ATTENDEES	Gary Jodouin, Tom Cook, Mike McDough, Michelle Ross, Rod Sinclair, Mark Thomas, and Dave Ward
ABSENT	Andrew Rees

START TIME: 7:05 PM

END TIME: 9:30 PM

DISCUSSION	<b>Additions to the Agenda</b>		
	<ul style="list-style-type: none"> <li>Parking spot</li> </ul>		
DISCUSSION	<b>Declaration of Conflicts</b>		
	<ul style="list-style-type: none"> <li>No</li> </ul>		
DISCUSSION	<b>Approval of Minutes</b>		
MOTIONS			
	<p>Tom Cook - That the minutes of Board of Directors meeting on September 23, 2019 be adopted as presented.</p> <p>Seconded: Mike McDough</p> <p>Carried</p>		
DISCUSSION	<b>Business Arising</b>		
	<ul style="list-style-type: none"> <li>The surcharges on debit card charges are very high. In February, the Club paid \$158 for debit transactions. Nuvee is the provider of the debit machine .</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Investigate other options for debit card services.	Gary		
MOTIONS			
	<p>Dave Ward - To not add a surcharge for debit transaction.</p> <p>Seconded: Mark Thomas</p> <p>Carried</p>		
DISCUSSION	<b>Trails</b>		
	<ul style="list-style-type: none"> <li>We now have our permit to fix the Blue Trail wash out, but no permit yet for work across the road.</li> <li>Andrew plans to complete the work on the main trail bridge.</li> <li>On the work completed so far, there were significant savings because of volunteer contribution.</li> <li>Andrew would like to plan a clean-up day on early November.</li> </ul>		
DISCUSSION	<b>Races</b>		
	<ul style="list-style-type: none"> <li>Rod will talk to Andrew about forming an O-Cup race committee. Rod is looking for someone to mentor with Dave Minden (Chief of Course). We need to train new volunteers . (J.Hartley is a person who is willing to help with competitions.)</li> <li>Blue Sky Loppet /Chocolate Races will be on February 16.</li> </ul>		

<b>DISCUSSION</b>	<b>Adopt-a-trail</b>
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- Work is starting to happen on the trails.
- One of the brushers is broke.

<b>DISCUSSION</b>	<b>Snowshoe Trails Report</b>
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- Today, Tom was on the snowshoe trails, and the bridge situation is serious but there is a plan. Tom will need about four people to help with the work.
- Tom is looking for a long-term solution as we have had this problem in the past. Although the trail has a problem, we will continue to use all the snowshoes trails.

<b>DISCUSSION</b>	<b>Building and Property</b>
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- The pressure tank is replaced.
- With all the upgrades and tests, we hope that the Club will not have any water issues. If there are issues, let Dave know immediately.
- To help facilitate a self-serve method for ski rentals, racks will be set up on each side of the clubhouse - skis on the left side, poles on the right, and boots behind the counter. We may need to find someone to complete the work. We may also want to ask about the construction of an awning for the downstairs entrance door.
- Dave was able to log into our hydro account to check the daily usage. Next summer, he can investigate usage at the club house as our invoices are high during the summer months.
- We do have a splitter for wood. This winter, we need to use the wood that is already piled as it is dry.
- Dave is suggesting that we clean out the storage lockers downstairs, and replace them with rental lockers.
- A piece of facia came off the Jack Rabbit program building.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• Otto will call other clubs to get ideas for ski racks.	• Otto	
• Determine who can build the ski racks - Canadore students or Will Hibbard.	• Dave	
• Clean mould in women's washroom.	• Dave	
• Ask Tracy about refrigerator.	• Gary	
• Set a work day with Andrew.	• Dave	

<b>DISCUSSION</b>	<b>Fundraising</b>
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- Otto is suggesting that we offer a chance to win the special parking spot. This is a concern that this may require a lottery license.
- The total sales of trail and welcome board signs is about \$7,600.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• Investigate option to have draw for the upper parking space (1st spot).	• Otto	

DISCUSSION	Membership	
	<ul style="list-style-type: none"> <li>• Mike sent out a test system for registration.</li> <li>• Insurance coverage ends annually on June 30. Ski team members do not have coverage until they register through Zone 4. For every practice, have athletes and coaches sign in.</li> <li>• Last year, we had 15 school groups including elementary schools, Chippewa Intermediate, West Ferris Intermediate, and Algonquin Outdoor program. There is no high school membership. There was a request for a special rate from an individual who has students from a few different schools. Gary asked her for information but she has not responded.</li> </ul>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send all pass prices to Rod.	Gary	
Investigate when Zone 4 can open.	Mike	
DISCUSSION	Finance	
	<ul style="list-style-type: none"> <li>• We receive an invoice for advertising with the Northeastern Ontario Touris.</li> <li>• For the financial report, we have spent the following: <ul style="list-style-type: none"> <li>○ \$3,100 for toilets and pressure tank</li> <li>○ \$1,600 to repair brushers and saws</li> <li>○ \$1,100 for repairs to side by side</li> <li>○ Mark has spent equipment capital</li> <li>○ We paid our land-use permit along with property taxes</li> <li>○ \$22,000 on trails which includes \$20,875 on bridge (supplies, culverts, equipment rentals, disposal of wood ties, and leveling of parking lots.)</li> </ul> </li> <li>• Rod has put in a request to the City to access \$25,000 in funding to cover the bridge work. The funding is generated through the municipality hotel tax.</li> <li>• The new rental fleet is in transit. We may need to put the bindings on the new skis.</li> <li>• The Club owns racing suits and allows team members to borrow for a season. As the team is younger is age, Mark needs to purchase additional suits to accommodate the younger skiers. He would like to order five. There is \$500 in budget but Mark needs additional funds to order more suits before the ski exchange.</li> </ul>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Cancel advertising with Northeastern Ontario Tourism.	Gary	
Send the Board a copy of the request sent to the City.	Rod	
MOTIONS		
	<p>Mark Thomas - To request an additional \$1,100 to purchase racing suits.  Seconded: Tom Cook  Carried</p>	
DISCUSSION	Newsletter	
	<ul style="list-style-type: none"> <li>• Michelle is working on updating the website.</li> </ul>	

- For the next newsletter, articles will include the following:
  - Registration information including membership/day rates and programs
  - Sign space availability
  - Upcoming events - ski exchange, races dates and a call for volunteers
  - Information on trail upgrades and acknowledge of volunteers
- Change Open House date to allow for button pick up and increase our chances of snow.
- There will be another newsletter before the holidays.
- Otto has ideas for new events along with keeping the well attended events.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Talk to Tracy to find out special day rates during Christmas/March Break.	Michelle	
Send changes for Wednesday night webpage to Michelle.	Otto	
Update day and membership rates on the website.	Michelle	November 4
Change open house date to December 15 (subject to snow).	Michelle	
Send articles for newsletter.	All	
Prepare listing of potential events for next meeting.	Otto	November 15
DISCUSSION	<b>Other Business</b>	
<ul style="list-style-type: none"> <li>• Heather would be coming back as part-time snack bar staff. Gary contacted Yes Employment, but he received only one resume. For staff, we have Tracy, Heather and Tracy's two daughters. We may need one more part-time staff. For maintenance staff, we need to find two people. The pay is minimum wage and there is a daily task list.</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Sell old OYC t-shirts for \$1		

**Next Meeting:**

Monday, November 18, 2019 at Otto - 841 Lakeshore