

ATTENDEES	Gary Jodouin, , Brent Holmes, Andrew Rees (7:25 pm), Michelle Ross, Mark Thomas, Tanya McCubbin and Tom Cook
ABSENT	Mike Johnson, Rod Sinclair, and Dave Weiskopf

START TIME: 7:10 PM

END TIME: 9:30 PM

DISCUSSION	Additions to the Agenda
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- No

DISCUSSION	Declaration of Conflicts
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- No

DISCUSSION	Approval of Minutes
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MOTIONS	
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Tom Cook - That the minutes of Board of Directors meeting on September 12, 2018 be adopted as presented.

Seconded: Brent Holmes

Carried

1 Abstention

DISCUSSION	Business Arising
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- Two board members have resigned from the Board – Kevin Stoppa and Danielle Baker. Mark Thomas is joining the Board as Programs Director.

DISCUSSION	Races
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- The next Championship meeting is October 29.
- The date for the Blue Loppet will be Saturday, February 9, 2019.

DISCUSSION	Trail Report
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- Trail maintenance is ongoing and decking on the blue trail was completed.
- We are still waiting on approval for the bridge plans that were submitted in the summer. Once approval is received, it will take four to five weeks to complete. If approval is not received soon, the work will need to be delayed (spring 2019.) (If the plans were approved, the work can be deferred for up to 5 years.)
- For future plans, Andrew is suggesting that we submit plan/requests prior to finding funding.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Add long term planning to next meeting's agenda.	Gary	

DISCUSSION	Programs
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- The deadline for the Jack Rabbit Coordinator is today, October 15.
- Tanya and Mark will interview one candidate.
- Tom will reply to individual who was not selected for an interview.
- Discussion about the Jack Rabbit program included the following:
 - All of the basic training is available online.
 - For the track attack program, the instructor should be Level 2. There was discussion

<ul style="list-style-type: none"> about what program requirements to follow - track attack versus a level 5 jack rabbit. o Tanya and Mark will speak to the Jack Rabbit Coordinator about recruitment of instructors. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send last year's listing of jack rabbit leaders to Tanya/Mark.	Gary	
Once the names of the levels for the Jack Rabbit program are confirmed, provide the information to Dave.	Tanya/Mark	
DISCUSSION	Snowshoe Trails Report	
<ul style="list-style-type: none"> One bridge was destroyed this summer (water/weather) and needs repairing. Tom requested \$750 for new signage. 		
MOTIONS		
<p>Tom Cook – To spend \$750 on new signage for the snowshoe trails. Seconded: Mark Thomas Carried</p>		
DISCUSSION	Newsletter	
<ul style="list-style-type: none"> Laura/Dave will meet with Danielle to discuss the newsletter as Danielle has resigned. 		
DISCUSSION	Website	
<ul style="list-style-type: none"> Certain sections of the website need to be updated. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Meet with Tracey and Laura to discuss website.	Tanya	
Determine who is hosting the website.		
DISCUSSION	Adopt-A-Trail	
<ul style="list-style-type: none"> Twelve of the 27 sections are completed. Adequate number of brushers available. Equipment is fine and volunteers are signing in when cleaning the trails. 		
DISCUSSION	Social Media	
<ul style="list-style-type: none"> No items to discuss at this time. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Contact Dave to determine when registration will open.	Tanya	
DISCUSSION	School Liaison	
<ul style="list-style-type: none"> Tracey has contacted schools, and she is starting to take bookings. 		
DISCUSSION	Building and Property Report	
<ul style="list-style-type: none"> Clean-up will occur on Saturday, October 20. Brent is working on obtaining rug quotes (main floor and stairs.) The estimate is between \$3,000 and \$4,000. Brent is looking to purchase firewood. 		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Fix door on Jack Rabbit building.	Brent	
Check inspection dates on fire extinguishers.	Brent	
Determine if the club house needs a rodent inspection.	Brent	

DISCUSSION			Membership Report		
<ul style="list-style-type: none"> Membership buttons are ordered. Membership year is December 1 to November 30. 					
ACTION ITEMS			PERSON RESPONSIBLE		DEADLINE
Confirm Cross Country Canada insurance period.					
DISCUSSION			Finance Report		
<ul style="list-style-type: none"> There has been about \$2,700 worth of expenditures (bridge work and boot repair.) 					
MOTIONS					
<p>Mark Thomas: To pay club part-time maintenance and snack bar staff according to the minimum wage rate. Seconded: Tom Cooke</p> <p>5 favor/ 1 opposed Carried</p>					
DISCUSSION			Social Director's Report		
<ul style="list-style-type: none"> In lieu of Mike's limited availability, it is proposed that each board member organize a social event. The dates for social events will be as follows: <ul style="list-style-type: none"> January 19 - Chocolate Races February 9 - Potluck Dinner January 12 and March 2 - Snowshoe/BBQ January 19, February 16 and March 16 - Moonlight Ski/Snowshoe Games night – TDB 					
ACTION ITEMS			PERSON RESPONSIBLE		DEADLINE
Give social dates to Dave for next newsletter.			Gary		
Update website for date events.			Tanya		
Get listing of events that Mike organized in 2017-2018.			Tom		
DISCUSSION			Other Business		
<ul style="list-style-type: none"> We need to actively recruit new board members. 					
ACTION ITEMS			PERSON RESPONSIBLE		DEADLINE
Contact a fire fighter to provide AED training for staff.			Tom		
Contact Dave about billboard rental timeline and cost.			Gary		
Staff needs to have their food and safe handling certificate.			Gary		
MOTIONS					
Mark Thomas – To adjourn to meeting.					

Next Meeting: November 12, 2018 (Gary house)

Dates to remember:

November 17 - Ski Exchange

December 9 - Early Bird Registration

December 28 - Jack Rabbit Program Registration Deadline

January 12 - Snowshoe/BBQ

January 19 - Chocolate Races/ Moonlight Ski/Snowshoe

February 9 – Loppet/Potluck Dinner

February 16 - Moonlight Ski/Snowshoe

February 23 to 24 – Ontario Youth Championship

March 16 - Moonlight Ski/Snowshoe