

ATTENDEES	Mark Thomas, Michelle Ross , Dave Ward, Tom Cook, Kathy Wilcox, Otto Bedard, Andrew Rees, and Michael McDonough
ABSENT	Rod Sinclair

START TIME: 7:08 PM

END TIME: 9:30 PM

DISCUSSION	Additions to the Agenda	
	<ul style="list-style-type: none"> Gary Jodouin's resignation and Board response. Tom requested deferring the following items: Bert Marsden, ski instruction and harassment. 	
MOTIONS		
	<p>Tom Cook - To approve the agenda as amended.</p> <p>Seconded: Kathy Wilcox</p> <p>Carried</p>	
DISCUSSION	Declaration of Conflicts	
	<ul style="list-style-type: none"> No 	
DISCUSSION	Approval of Minutes	
MOTIONS		
	<p>Otto Bedard - That the minutes of Board of Directors meeting on December 14, 2020 be adopted as presented.</p> <p>Seconded: Mike McDonough</p> <p>Carried</p>	
DISCUSSION	Business Arising	
	<ul style="list-style-type: none"> On January 7, a special meeting was held to discuss the lockdown extension until January 23. Following the meeting, Mark received a letter of resignation from Gary Jodouin. He will assist with a transition of duties (until the end of the fiscal year.) Robin Cameron has come forward to volunteer and will be available in February. Tom has volunteered to oversee the staff. The Board agreed that Gary will continue to pick up the mail to receive invoices. Gary indicated that he will continue to be a groomer. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Prepare call for nomination for board position.	Michelle	
Determine who is checking Gmail account.	Michelle	
Prepare letter of recognition for Gary.	Mark	
DISCUSSION	Membership	
	<ul style="list-style-type: none"> Our membership count is currently at 903 and we expect membership to continue to increase. At this time, there have been no emails requesting a refund. With the increase in membership and visitors, the Board discussed if we should do a button/day pass check. 	

<ul style="list-style-type: none"> There are lockers available. With COVID, some individuals are choosing not to rent this year. 			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Announce button check on Saturday, January 16.		Michelle	
Notify members that lockers are available.		Michelle	
DISCUSSION	Finances		
<ul style="list-style-type: none"> Prior to the meeting, Gary emailed a current financial statement to the Board. With the increase in membership sales, this will help offset the additional expenses related to COVID. 			
DISCUSSION	Building and Property		
<ul style="list-style-type: none"> COVID signage has been posted around the Clubhouse. There is a request to put our statement about visitors outside our local area not coming to Nordic at the Club and/or in the parking lot. 			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Place signage about only local visitors coming to Nordic.		Otto	
At the gate, place sign to indicate that a day pass to ski/snowshoe is required.		Otto	
DISCUSSION	Social		
<ul style="list-style-type: none"> Otto is looking to offer a competition as a possible Carnival (February 1 to 6) activity. 			
DISCUSSION	Communication		
<ul style="list-style-type: none"> Our Facebook page is seeing increase visits and activity. 			
DISCUSSION	Trails		
<ul style="list-style-type: none"> Tracey is asking what answer to provide when individuals call asking if they can come to Nordic. The Board suggests that Tracey refer individuals to the website. New part for pisten bully should arrive shortly. Andrew has been in communication with the groomers. Andrew is working with the groomers to address issues brought forward about trails/grooming. Tom is concerned that there are places on the trails where the track is set too close to the edge especially on certain corners. Andrew will address with this issue with the groomers. No response on the letter submitted about the Algonquin land claim. Crossover from Blue to Red trail is a priority in the future. There are fat bikers on the trails. (Mike Ward is going to send a message to the Fat Bike Club.) There is walking traffic near High Lake. 			
DISCUSSION	Races		
<ul style="list-style-type: none"> A request to Host Ontario Masters was sent to the Club. 			
MOTIONS			
Otto Bedard - To not host the Ontario Master race as requested by Ontario Masters XC Ski Association.			

Seconded: Mike McDonough

Carried

DISCUSSION	Snowshoe Trail
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- No report

DISCUSSION	Membership
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- Membership are still available and being purchased..

DISCUSSION	Programs
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- We have delayed the start date of the Jackrabbit/Bunnyrabbit program to January 24. We will try offer an eight week program.
- Erin and Miquel Rodgers will help coach development team.

DISCUSSION	Other Business
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- The Board discussed staffing on Friday and Saturday evenings to allow individuals to ski and rent equipment.
- Le Carnival committee approached the Club about offering an activity to coincide with Carnival.
- There are two local groups requesting to come to the Club . We need an answer from the Health Unit before answering the request.
- Ski lessons are being offered and Mike Ward is coordinating them.

MOTIONS

Mark Thomas - That we open Friday and Saturday from 5:00 pm to 9:00 pm until the end of February.

Second: Andrew Rees

Carried

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Discuss with staff the extended hours of operation.	Tom	
Promote the extended operation hours.	Michelle	
Need to develop code of conduct/harassment/conflict resolution policy.	Andrew/Kathy	
Check with the health on providing group instructions.	Mark	

MOTIONS

Kathy - To adjourn the meeting.

Next Meeting: Monday, February 8 at 7:00 pm

Meeting on January 18: Review of club operations to ensure safety of staff, members and visitors.

On Saturday, January 16, concerns were brought to the attention of board members about the congestion of people around the Clubhouse. The following day, various board members were on-site near the Clubhouse and gate entrance to observe and keep people from gathering in groups.

The Board agree to the following actions:

- More signage is required. Tom, Cathy and Mark will work on additional signs with larger print.
- We will sell day passes on Monday to Friday.
- Through a vote, increase staff presence and restrict access to members only on Saturday and Sunday.
- Through a vote, the rule will be a mask must be worn to receive service (one abstention).
- Create a mask zone near Clubhouse.
- Through a vote, at this time, we will not alter any trail direction.
- Communicate these changes to membership via email and social media.

On Saturday, there was potentially a group from Guelph. Through the Strava app, it was confirmed that these skiers were at the Club. Mark contacted one of the individual to advise that visitors from outside our local health unit should not ski at Nordic.