

ATTENDEES	Gary Jodouin, Mark Thomas, , Michelle Ross (late 7:15), Dave Ward, Tom Cook, Kathy Wilcox, Otto Bedard, Andrew Rees, Rod Sinclair and Michael McDonough
ABSENT	

START TIME: 7:08 PM

END TIME: 9:30 PM

DISCUSSION	<b>Additions to the Agenda</b>
	<ul style="list-style-type: none"> <li>No additions to agenda.</li> </ul>
MOTIONS	
	<p><b>Otto Bedard - To approve the agenda as presented.</b></p> <p><b>Seconded: Kathy Wilcox</b></p> <p><b>Carried</b></p>
DISCUSSION	<b>Declaration of Conflicts</b>
	<ul style="list-style-type: none"> <li>No</li> </ul>
DISCUSSION	<b>Approval of Minutes</b>
MOTIONS	
	<p><b>Gary Jodouin - That the minutes of Board of Directors meeting on November 16, 2020 be adopted as presented.</b></p> <p><b>Seconded: Kathy Wilcox</b></p> <p><b>Carried</b></p>
DISCUSSION	<b>Business Arising</b>
	<ul style="list-style-type: none"> <li>Tom tried twice to donate to the YMCA auction but he never received a response.</li> </ul>
DISCUSSION	<b>Finances</b>
	<ul style="list-style-type: none"> <li>The Club has two bank accounts so the second bank account which has a small balance can be used for e-transfers.</li> <li>To assist clubs with ski programming, Nordic Canada is offering a subsidy of \$10.15 per Jackrabbit participant. When ordering club supplies, the credit will be applied to the order.</li> <li>The Board discussion ways to use the subsidy. Suggestions to use the subsidy include refund to Jack Rabbit participants, help cover COVID related expenses, and purchase equipment to enhance programming.</li> <li>Staff AED training will occur next week.</li> <li>The increase revenue in our membership will help operations.</li> <li>Trail light was repaired and the thermostat was fixed in wax room.</li> <li>GST was filed for the third quarter.</li> <li>The pisten bully needs a repair and it may cost around \$3,500.</li> <li>The snowmobile was purchased and it is at the Clubhouse.</li> <li>The hydro bill still seems high during off-season.</li> </ul>

MOTIONS		
<p><b>Gary Jodouin - That the Club refund each Jack Rabbit \$10.00 due to the subsidy provided by Nordic Canada.</b></p> <p><b>Seconded: Kathy Wilcox</b></p> <p><b>Defeated</b></p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Investigate offering e-transfer option for payment.	Gary	
Have Hydro come to Clubhouse to investigate power usage.	Gary	
Contact Mike to determine if he has a suggestion for equipment to enhance programming.	Mark	
Determine how to use subsidy.		
DISCUSSION	Building and Property	
<ul style="list-style-type: none"> <li>Clubhouse has been cleaned and staff trained.</li> <li>Working on seasonal restaurant license. Fire inspection is complete. Water testing will now occur three times a year.</li> <li>Sign-in is required for anyone entering the Clubhouse, and there should be one on the wax room.</li> <li>The gate by the field is open.</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Update COVID policy on website.	Michelle	
DISCUSSION	Social	
<ul style="list-style-type: none"> <li>As a Club, two segments of our trails will have signage so participants can participate in XCSO initiative using the Strada app. Otto will oversee the initiative.</li> <li>Kathy and Otto still looking at options to host an event for a small group.</li> <li>Wednesday night group will still ski but limit social time in Clubhouse after the ski. One suggestion is to have a small lesson at the beginning or warm up with a focus on a technique.</li> </ul>		
DISCUSSION	Communication	
<ul style="list-style-type: none"> <li>A radio ad on Moose FM was purchased to promote the early bird deadline and programs.</li> <li>Twitter pictures have been getting positive comments.</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send communication to membership - links to COVID guidelines, screening tool, message from Board of Directors, opening/clubhouse trail date, membership button pick up and locker rentals.	Michelle	
Confirm holiday day pass special with Tracey.	Michelle	
Send pictures to Michelle to post on Facebook.	All	

Post the remaining spots for Jackrabbit program.	Michelle Ross	
DISCUSSION	<b>Trails</b>	
<ul style="list-style-type: none"> <li>• The new snowmobile is working well on the trails. Some modifications made to snowmobile. If any board members hear any comments about the trails, please contact Andrew.</li> <li>• Algonquin Land Claim - Andrew thanked everyone for comments. Kathy will follow up with sending Andrew`s letter to the individuals who were ``cc` on the submitted letter. Other groups who submitted include the Fat Bike group who have received a response. Dave Minden has offered to help Andrew as he has a connection with an individual who is part of an Algonquin Reserve in the Mattawa area. Dave has offered to being the individual to our Club to see our operations.</li> <li>• The trails are open.</li> </ul>		
DISCUSSION	<b>Races</b>	
<ul style="list-style-type: none"> <li>• The first two races for the NOD circuit have been cancelled. The Ontario Cup has been cancelled.</li> <li>• A club race may still occur with two week notice (target date of late February). Multi-distance race that can be skied throughout the day.</li> </ul>		
DISCUSSION	<b>Snowshoe Trail</b>	
<ul style="list-style-type: none"> <li>• No report</li> </ul>		
DISCUSSION	<b>Membership</b>	
<ul style="list-style-type: none"> <li>• The membership count is 765 which is our highest count to date. (2012 - 720 members)</li> <li>• We collected \$550 in donations for the chance to win the parking spot by the Clubhouse.</li> <li>• Mike is sorting out lockers.</li> <li>• Membership buttons can be picked up at the SnackBar once its opens.</li> </ul>		
DISCUSSION	<b>Other Business</b>	
<ul style="list-style-type: none"> <li>• Clubhouse will be open with staff on Thursday, December 17.</li> <li>• Hours of operation: <ul style="list-style-type: none"> <li>○ <b>Club House Hours:</b> Monday to Sunday from 9am to 9pm</li> <li>○ <b>Equipment Rental / Snack Bar Hours:</b> Monday to Sunday 9am to 5pm</li> <li>○ <b>Night Skiing Hours:</b> Monday to Sunday from sunset to 9pm</li> </ul> </li> <li>• Building is open but unstaffed - Christmas Day/Boxing Day.</li> <li>• On December 24, the Clubhouse will be open to 3:00 pm.</li> <li>• Remaining ski equipment - \$20 for boots/\$10 for poles/price on skis</li> <li>• Wax bench is outside but it has been moved.</li> <li>• Tracey forwarded a promotional idea targeting businesses. It was decided that we would offer a business hosted event for a \$200 fee which includes rentals (one visit.). The event can weekends or Tuesday/Thursday evening.</li> </ul>		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Update hours of operation on website.	Michelle	
MOTIONS		
Tom Cook - To adjourn the meeting.		

Next Meeting: Monday, January 11 at 7:00 pm

#### Post Meeting Notes - Response to Provincial Lockdown

- The lockdown period is December 26 at 12:01 am to January 8 at 11:59 pm.
- The trails can remain open. Clubhouse access is restricted to washroom and first aid only.
- Rentals and days passes are available. Tracey will work through the lockdown to provide curbside pickup - rentals and day passes.
- Holiday promotion for day passes will be extended to the end of the lockdown.