**North Bay Nordic Ski Club  
Board of Directors Meeting Minutes   
NBNSC Northshore Rd.  
 Sept. 22, 2022, 7 p.m.**

**Present**: Tom Cook, Kathy Wilcox, Andrew Rees, Kevin Denston, Dave Ward, Otto Bedard, Mike McDonough, Alisha Millar, Henning Helms, Nancy Olmsted

**Call to Order:** Andrew **Time:** 7:10

**Appointment of a Secretary**: Kathy Wilcox

**Approval of Agenda**: M: Tom S: Otto Carried

**Declaration of Conflicts of Interest**: none

**Approval of Minutes of previous meeting**s: June 16 and July 6 M: Kevin S: Alisha Carried

**Business Arising Board Committees:**

**Membership:** It’s very early in season: 63 members, will promote pass sales on social media. **Nancy** to check on buffy prices for a promotion. E blast will note that folks must be members if they are to be on the trails brushing.   
 **Financial Update:** Alisha has met with Tracy to coordinate paychecks, invoice payment and cash reconciliation. **Alisha** will have account numbers for invoice processing available at next meeting. There are 2 club credit cards available for use but receipts must still be submitted. Limits are appropriate.  
 **Trails/Adopt-a trail:** Andrew: summer: trails were dragged and trees removed. Tourism North Bay will supply grant money for Red Trail bridge. Work may not get done this calendar year but supplies will be purchased.  
Kevin: Winter: Same groomers as before are available and a meeting will be set to go over expectations and plans. Otto: Adopt a Trail: Otto has contacted all those signed up and all are back this year so no training is required and all equipment is ready for use (thanks to Kelly) though most or many bring their own. **Otto** will share a calendar with all so there are no conflicts when the work is being done. He will suggest a deadline for the work to be completed.  
 **Building/property:** Andrew reports that the property purchase is stalled while waiting to get a survey. Hopes are for this fall perhaps. It was suggested that First Aid kits be set out on the Blue, Green trails and the Lookout.  **Otto** will look into this and report back. The list of Club “emergency personnel” was discussed.  **A** It was suggested to make things easier, that “running” be included on the list of Club activities on the agreement with Parks. (**Andrew)** Dave: no real updates but all maintenance will be performed through the fall. Film crew put in 6 loads of fill and have paid, and will continue to pay rent, for the use of the parking lot. Another film is in the works so further opportunity for revenue exists.

**Human Resources:** A discussion took place regarding staffing and responsibilities this season. Tracy will be asked to organize instructors. Mike McDonough volunteered to be the board contact for School programming.

**Socials/Events:**  **Otto** would like an event calendar and will put one together and populate it with the internet that there is a greater chance events will occur then, and it’s good incentive. Otto has a number of great initiatives planned including Family Fun Day, loppets, Chocolate races etc. Otto will take care of the trail boards. **Kathy** to contact Mark regarding promoting this year’s Halloween walk.

**Communications: Kathy** to promote Halloween walk, ski exchange and registration on social media and e blast. When ready, events calendar to be posted on web site.

**Races:** Henningreported that there will be some races this season (no major ones) but not much to report at this time.

**Snowshoe trails:** Tom reports that al the bridges are intact and the beaver pond is dried up! New permanent trailhead signs are in the budget but there should be a discussion about this. **A**

**Programs:**  A good discussion took place regarding the race team and opportunities to expand it as well as other programs and instruction. Kevin reported that the race team will have a 10 am start and on one day only. The hope is they will volunteer for Jackrabbits. It was agreed that the JR Lodge could well be used as the “Program Lodge”, the team could meet here, have the fire going and take “ownership” of that building. **Andrew and Dave** will look into getting a heater with electrical from the garage. A new window may be necessary. Mark has expressed interest in having roller skis for the racers but enough sets for all is not currently in the budget. Rather, we will start with 4 pairs and try to add a similar number to that complement each year.   
  
Motion: That the club purchase 4 pair of roller skis for a maximum of $900.00 M: Tom S: Otto Carried

Nancy is keen on an adult instruction program and there was a discussion about coaching requirements. It seems like the governing bodies all have different programs and requirements so this will be explored with the idea that we could have (and promote) certified instructors/coaches. **Otto** to look into CANSI, **Nancy** will look into NCCP and **Kevin** will look into XCO. **A**14 race team members are going to training camp in New Liskeard and there is another camp in the Soo. There will be an overnight training camp at NBNSC on Oct. 29. It was agreed there is a need for Club races. Race member fees were discussed, and it was agreed that they are reasonable and provide good value.

**Other Business:** Tom reports that the new skate skis are in and should provide great opportunity for more to try out skate skiing this year. Old skate skis will be sold at Ski Exchange and Andrew K-H will be asked if he would like to sell high school skis there also. The Ski Exchange will be confirmed for Sat. Nov. 5 and will be promoted on social media and by eblast. We will have an Open House in January once season is underway **A**

**Next Meeting Date and call for submission of agenda items**: Thu., Oct. 27, 7 pm, Wilcox house 786 McLaren St. (by old St. Joes. Hospital)

**Meeting adjourned**: 9:30 pm M: Dave S: Kathy Carried