

**North Bay Nordic Ski Club**  
**Board of Directors Meeting Minutes**  
**NBNSC Northshore Rd.**  
**Nov. 18, 2021, 7 p.m.**

**Present:** Tom Cook, Kathy Wilcox, Andrew Rees, Dave Ward, Otto Bedard, Mike McDonough, Alisha Millar, Henning Helms  
Guest: Mike Ward

**Regrets:** Mark Thomas, Kevin Denston

**Call to Order:** Andrew      **Time:** 7:10 pm

**Appointment of a Secretary:** Kathy Wilcox

**Approval of Agenda:** M: Alisha S: Dave Carried

**Declaration of Conflicts of Interest:** none

**Approval of Minutes of previous meeting** Oct 13, 2021 M: Mike S: Alisha Carried

**Business Arising Board Committees:**

**Membership:** Mike reported that membership stands at 500. There was a discussion regarding radio ads deciding that they were probably not needed at this time. There have been some inquiries regarding folks who prefer not to use the Zone 4 online payment system and Mike is able to deal with these on a one on one basis to accommodate them. Tom reported at this time that 48 toques were also sold during the registration process.

**Trails:** Guest Mike Ward made a presentation on behalf of the North Bay Mountain Biking Association regarding the possibility of having several days where fat bikes might use either or both the snowshoe trails and ski trails. A spirited follow up discussion took place, and Mike was kindly asked to submit a written proposal that the board can discuss further.

Trail prep is coming along, and groomers report good progress.

**Building/property:** Dave reports that new staff is in place and the team seems excellent. Cleaners seem to be working out as well and we should be able to rely on them to open and close the clubhouse during the evenings once again. Wood has arrived, plow contractor arranged and restaurant license is next on list. There was a discussion on Covid protocols regarding indoor eating and traffic patterns. It was felt that strategic table placement could create an in and out traffic pattern and help meet social distancing rules. Tom reported that customers would like the field gate left open and it was agreed that with some signage added and a button blitz, this would be a positive move. Kelly and the contractors in Sudbury are working on the Piston Bully. Kelly will get a price on its trade in value and on a new groomer with an eye to replacing it. Alisha will report on how much is in the groomer reserve at next meeting and board will formalize a fundraising plan before the season is in full swing.

**A** Andrew reported that he has spoken with Steve at Tourism North Bay and we are

still looking to go ahead with the bridge project. **Henning** will look into getting a price on the steel beams to finish up the cost estimates. **Andrew** will report back to Steve to move this application along. Andrew reported on the private property purchase. To proceed with a survey will require a special meeting of the membership for expense approval. **A**

**Financial Report:** There was a brief discussion regarding further financial reporting and management responsibilities and who might take these on. **Alisha** will compile a consolidated list of tasks and note who is responsible. Deposits will be made once a week and Alisha believes she is able to handle that. **Alisha** will discuss all this with **Gary**. There was a discussion about expenses and how these are handled and how to do so moving forward. **Henning** will create a PDF for Committee chairs to use to submit and be reimbursed (if required) for expenses related to their committees. Most chairs are happy with reimbursement for expenses and Alisha suggested that expenses be combined and submitted perhaps monthly rather than each time incurred. This should ensure that all expenses are approved within budgets as well. Club credit card policies were touched upon as well as who is authorized to use them.

**Socials:** Otto reported that XCSO will not run Strava challenges so Nordic will take those on as we had the best registration numbers already. It will be for members only with prizes for different segments. Otto shared a number of other ideas for club events including women's snowshoe events, personal distance challenges and Fun Family day. He will continue to do the Blue and Green Trail challenges. There was a discussion about an Open House/ Grand Opening with the idea yet to be firmed up or a date determined. **A** It was suggested that new members and customers be included in event planning and the possibility of having Club Ambassadors (Friends of Nordic) available for certain times and events.

**Communications:** Dave presented the idea of using Slack for board communications and the idea was enthusiastically adopted. **Dave** will send links and set it up. **Andrew** also discussed sharing board and club files so all have access (password protected) and he will set that up. A more fulsome season start newsletter will be sent in mid December and **Committee Chairs** were asked to give some thought to contributing a short update for that. **A**

**Adopt-a-trail:** no report

**Races:** Henning reported that races will be put on the Club calendar and website. It was suggested there be another Club event like a chocolate race. **The Race Committee** will discuss this further on a Slack chat thread. Tom reported that though it would be a good idea to replace the high school race equipment, no replacement equipment is available at retailers, and it may be a season or two before any is available for good value. High schools will be told they cannot sell the equipment at this time. Tom updated the board on skate ski numbers.

**Snowshoe trails:** no report

**Programs:** The team is doing well in terms of numbers and successful growth was noted. Coaches are still required for the Rabbit programs; this will be promoted on social media and newsletters.

**Covid-19:** as noted in other committee reports

**Other Business:** The board agrees that Nordic be part of the Canadian Ski Marathon circuit (virtual) with signage posted. **Andrew will contact to confirm this.**

**Next Meeting Date and call for submission of agenda items:** Dec. 16, 7 pm at Otto's home

**Meeting adjourned:** 9:20 pm **M:** Mike **S:** Henning **Carried**