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| **MINUTES OF THE NORTH BAY NORDIC SKI CLUB** | **DATE:** | Tuesday, March 18, 2014 |
| **TIME:** | 1900 hours |
| **LOCATION:** | Gary Jodouin’s Residence |

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| **MEETING CALLED BY:** | John Bowes |
| **RECORDING SECRETARY:** | Julie Bass |
| **TYPE OF MEETING:** | General Board Meeting |

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| **PARTICIPANTS:** John Bowes (President, Trails), Gary Jodouin (Treasurer), David Weiskopf (Membership), Julie Bass (Newsletter/Publicity, Recording Secretary), Amy Bartlett (Ski Programs), Erin Fettes (School Liaison) | | |
| **ABSENT/REGRETS:** Tom Cook (Vice-President, Building & Property), Mike Ward (Races) | | |
| **NON-MEMBERS:** None | | |
| **AGENDA TOPICS** | | |
| **ITEM** | **RESPONSIBLE** |
| 1. **CALL TO ORDER**   John called the meeting to order at 1906 hours. |  |
| 1. **APPROVAL OF AGENDA**   **Moved by: David Weiskopf Seconded by: Gary Jodouin**  **APPROVED** |  |
| 1. **APPROVAL OF MINUTES February 10, 2014**   **Moved by: Amy Bartlett Seconded by: Erin Fettes**  **APPROVED** |  |
| 1. **DECLARATION OF ANY CONFLICTS OF INTEREST**   None declared |  |
| **5.0 BUSINESS ARISING** |  |
| **5.1 President’s Update**   * It’s been a good season. Thanks to everyone. | John |
| **5.2 Building and Property**   * The clubhouse will be closed on Monday, March 24. It will reopen on March 29 and 30th; however, the snack bar will remain closed. Julie will add this to the Nugget article this week and the newsletter. | Tom |
| **5.3 Trails**   * The five year plan was sent to the Parks office. * The grooming policy is coming together and will be presented at the AGM. * A day trip to Track Vehicle is being considered to gather information re trade in cost for the piston bulley; longevity of the groomer, and to find out if a major overhaul is required. It is insured at $140,000 and there is $90,000 in reserves when considering our financial condition re getting a new groomer or continuing with the present one. * Peter Bullock mentioned that some “no snowmobiles” signs are missing along the pipeline. Groomers to take a look and let us know what is needed. * Dogs have been on the trails. Currently there is no signage stating that dogs are not allowed on the trails. |  |
| **5.4 Treasurer’s Report**   * Discussed whether to proceed with an audit or review engagement of the books. It will be billed in the 2014-2015 year. The AGM will not be held until this is complete.   **MOTION: That we hire Kendall, Sinclair, Cowper and Daigle to complete a review engagement for the fiscal year ending April 30, 2014.**  **Moved By: Gary Jodouin Seconded by: Erin Fettes**  **MOTION PASSED.**   * Kurt has presented his hours to Gary. They are $1657. The contract with Kurt was a maximum of $1500. The board did not meet with Kurt for a job review at which time the hours could have been discussed. * The Jackrabbit budget for training was $300. Invoices for $750 were presented to Gary. In the future board approval is needed for unbudgeted ICC or CCC courses. * Hydro costs skyrocketed with the January bill. All factors have been considered, yet there is no obvious reason for the increase. Perhaps it is related to tampering of the temperature settings on the programmable thermostats. | Gary |
| **5.5 Membership**   * David reviewed the breakdown of the number of members in each category. Family demographics have changed. * There are 626 members in total this year. * Next season no paper forms are to be sent out for Jackrabbit registration. This has caused problems this year. * Discussed getting new membership buttons. Gary had seen one that the skier keeps and place a sticker on for each season. Will look into this further in another year once things settle down with Zone 4. * The CCO fee increase will be announced at their AGM which is scheduled for May. * David continues to look into cross country skiing in North Bay and Area and where we fit in. Discussed ways to grow cross country skiing including starting young, making it affordable, developing a better playground. David to contact Nakkertok Nordic ski club in Ottawa re how they have successfully become the largest cross country ski club in Canada. * A balance and stability field along with obstacles would benefit the Jackrabbit program. David would like to spearhead this program. The board gave their full support. David is to prepare a budget for this for next season. | David |
| **5.6 Newsletter and Publicity**   * The Spring Newsletter will be sent out later this week. * The final Nugget article of the season will be in the paper this week. | Julie |
| **5.7 Snowshoe Trails** | Tom |
| **5.8 Club Races**   * This year’s races were very successful. There were great turnouts and many satisfied racers. * Next year’s budget to include officials Zone 4 timing training. * The OUA had set prices for race sponsors. Discussed developing a club policy where local businesses could be asked to sponsor races. The income would go back to training, etc. | Mike |
| **5.9 School Liaison**   * A brochure for the school groups was developed which walks the schools through interaction with the club. School group day use forms have been revised to make school visits simpler. An email for use by the schools has been set up on the snack bar computer. | Erin |
| **5.10 Ski Programs**   * Discussed the declining number of racers on the Junior Racing Team. Suggestions included having a two tiered racing team and more group practices with the development team and masters skiers. * A volunteer coordinator position on the board needs to be seriously considered. * Amy reviewed Kurt’s report. He has purchased items for the field and would like new jackets for the instructors. CCC may have jackets online. We do have officials’ jackets downstairs that could be used. They can be embroidered for the instructors. * Skiers aged 8 to 12 who have never skied need to have another choice other than bunny rabbits. * It was recommended that there be a training day for instructors prior to the start of the Jackrabbit season. This to cover skill training. * There will be a thank you for instructors this Sunday in the clubhouse. * Kurt needs to pass to the president the personnel files and police checks from this year’s instructors. | Amy |
| 6.**0 NEW BUSINESS** |  |
| 6.1 **Extension of Essential Director Positions With The Board**   * The bylaw needs to be changed. This to be brought up at the AGM. |  |
| 6.2 **Volunteer Appreciation**   * Peter Bullock and Henning Helms will be the recipients of the volunteer of the year award. |  |
| 6.3 **Erin Gute**   * Erin has done an excellent job. We will present her with a swag basket of Nordic items to thank her. Mike to prepare the basket. |  |
| 6.4 **Chris O’Connor**   * Chris has contacted us re the club’s support for the special Olympics in 2015. It was agreed that we would support Chris. It was agreed that we would provide Chris with a cross country suit. John to order one the same as the Master’s. |  |
| **7.0** **DATE, TIME, AND LOCATION OF NEXT MEETING**  Monday, April 14 at 1900 hours at Gary Jodouin’s residence. |  |
| 8.**0 ADJOURNMENT**  Time: 2155 hours  **Moved by: John Bowes Seconded by: Gary Jodouin**  **MOTION PASSED** |  |