**North Bay Nordic Ski Club  
Board of Directors Meeting Minutes   
June 16, 2022 by Zoom**

**Present**: Mark Thomas, Tom Cook, Kathy Wilcox, Andrew Rees, Kevin Denston, Dave Ward, , Alisha Millar, Nancy Olmsted

**Regrets**: Henning Helms, Otto Bedard, Mike McDonough

**Call to Order:**  Andrew **Time:** 7:03

**Appointment of a Secretary**: Kathy Wilcox

**Approval of Agenda**: M: Kevin S: Alisha Carried

**Declaration of Conflicts of Interest**: none

**Approval of Minutes of previous meeting**, April 21,2022 M: Dave S: Kevin Carried

**Business Arising Board Committees:**

**Membership:** Following up on the AGM, there was a discussion regarding roles of Directors. The following was decided:   
Andrew: President  
Alisha: Treasurer  
Nancy Olmsted will be responsible for Programs and Skier Development. She will work with Mark and Kevin on this.  
Kevin: VP, Winter trails and race team, Andrew will be responsible for summer trails  
Tom: Director at Large  
Otto: Adopt a Kilometer with Tom’s help  
Dave: Clubhouse and snackbar (with Tom)

**Financial Update:** Alisha gave an update on how financial matters might move forward without Gary. She suggested that bookkeeping could move in house at BDO with Alisha still handling cheques, pick ups and deposits. The price quoted for BDO to do this was $3750 annually which falls into line with the budgeted amount. The board discussed and Alisha was excused for the following motion and vote.

That the club use the inhouse services of BDO for accounting services for the upcoming year. M. Kathy S: Kevin Carried

**Trails/Adopt-a trail:**  Kevin noted that there is little to report

**Building/property:** Tom and Dave reported that there is a leak in the garage roof which will require imminent repair. Tom investigated quotes for a new shingle job (Bay roofing), as well as a price for a steel roof that Kelly O and several others have kindly volunteered to install. The price for the steel roofing installed by volunteers was very comparable to a new shingled roof by Bay Roofing. (approx. $10k) The board agreed that a steel roof was a very appealing option and after a discussion about some concerns and questions being answered, the board determined steel was the best choice. The covers of the 2 sign kiosks will also be done at this time. Alisha noted that there is money available for this and should not cause undue pressure on the Club finances. Further, the film company will be paying for use of the parking lot this summer so that money can help with this expense. As this is an unbudgeted expense and over $10k, the board will hold a special virtual membership meeting to pass a motion to approve the expense. Andrew will set up Zoom link. Kathy will send an eblast and social media notices that there will be a brief Zoom membership meeting on July 6 at 7 pm to approve the unbudgeted expense for a new steel garage roof.

Move to send notice to membership to attend meeting for the purpose of approving the garage roof replacement to a maximum of $10,500. M: Dave S: Kathy Carried

**Human Resources:** The coaching position was discussed with some question about whether a conversation had occurred with the candidate. Dave would talk to Mike and ask that he discuss the role with Nancy. It was agreed that this seems like a good opportunity for the club and should be acted upon now that the budget has been approved.   
 **Socials/Events:** No report  
 **Communications:** There was a request that directors share pictures for social media posts, particularly during the season, with Kathy.   
 **Races:** no report

**Programs:** Tom discussed the matter of new ski equipment. Toivo recommended a supplier that has given Tom a price of under $10k for 15 pairs of skis and boots. This is within the budget. There was a discussion about whether to sell the current stock of skate skis or have them used by the race team. TBD. Tom spoke with Andrew Koski-Harja about purchasing new high school equipment. There is money in the high school ski fund for this.

Motion that Tom and Andrew Koski Harja purchase 6 pairs of skis for Athletic Directions of Canada from funds accumulated in the high school ski fund. M: Tom S: Dave Carried

**Other Business:** The trees beside the parking lot area are dying and will need to be removed at some point.  
At the next meeting a sub-committee for the new Clubhouse will be struck

**Next Meeting Date and call for submission of agenda items**: Thurs., Sept 22 at 7 pm (format TBD)

**Meeting adjourned**: 9:20 pm M: Tom S: Nancy Carried