|  |  |  |
| --- | --- | --- |
| **MINUTES OF THE NORTH BAY NORDIC SKI CLUB** | **DATE:** | Monday, February 10, 2014 |
| **TIME:** | 1900 hours |
| **LOCATION:** | Gary Jodouin’s Residence |

|  |  |
| --- | --- |
| **MEETING CALLED BY:** | John Bowes |
| **RECORDING SECRETARY:** | Julie Bass |
| **TYPE OF MEETING:** | General Board Meeting |

|  |
| --- |
| **PARTICIPANTS:** John Bowes (President, Trails), Tom Cook (Vice-President, Building & Property), Gary Jodouin (Treasurer), David Weiskopf (Membership), Julie Bass (Newsletter/Publicity, Recording Secretary), Mike Ward (Races), Erin Fettes (School Liaison) |
| **ABSENT/REGRETS:** Amy Bartlett (Ski Programs) |
| **NON-MEMBERS:** Erin Gute, Intern |
| **AGENDA TOPICS** |
| **ITEM** | **RESPONSIBLE** |
| 1. **CALL TO ORDER**

John called the meeting to order at 1908 hours. |  |
| 1. **APPROVAL OF AGENDA**

**Moved by:** David Weiskopf **Seconded by:** Mike Ward**APPROVED** |   |
| 1. **APPROVAL OF MINUTES** January 12, 2014

**Moved by:** Erin Fettes **Seconded by:** Gary Jodouin**APPROVED** |  |
| 1. **DECLARATION OF ANY CONFLICTS OF INTEREST**

None declared |  |
| **5.0 BUSINESS ARISING** |  |
| **5.1 President’s Update*** John introduced Erin Gute to the board. Erin is an intern who will be doing 280 hours of work at the club. She will be working on special projects.
* Agreed that button checks should be done more often. Planned a check for Saturday, February 14 from 11 a.m. to 1 p.m. Julie will notify members in this week’s new blast. Gary will print off a current membership list to be left at the snack bar.
 | John |
| **5.2 Building and Property*** A portable metal shoe rack on wheels will be ordered for ease of movement of the rental ski boots.
 | Tom |
| **5.3 Trails*** John presented the 5 year plan to the board. Two binders were compiled containing the plan, permit applications for 2014-2015 and approved permits. One binder will be given to Ontario Parks. A job well done.
* Erin made trails posters which have been posted on the basement bulletin boards. She had to make a second blue trail poster as the first was quickly filled up.
* A request was made for the groomer to go to Nipissing University prior to going downtown. After discussion it was decided to stick to the initial agreement of using it only downtown. Gary will review our insurance coverage to ensure all possible scenarios are covered.
 |  |
| **5.4 Treasurer’s Report*** Discussed having the books audited. The cost to audit the books is $3504. The costs for review engagements (a third party review) range from $2000 to $2400. Decision re this matter deferred to the next meeting. Gary will obtain two engagement letters to review with us for the next meeting.
* Gary provided John with a list of donations made to the club. John will send out thank you letters. d
* Gary reviewed the financial statements.
* Discussed our hydro consumption. The last bill was high. Will review January’s bill at the next board meeting.
* The groomer repair bill will be over $7500.  It can be covered under the equipment maintenance fund or as a large operating expense. Discussed if this will impact our decisions re replacing the groomer. Are there skilled members or local mechanics that are capable of working on the groomer?
 | Gary |
| **5.5 Membership*** At present we have 615 members. This is 100 less than last year at this time.
* Nipissing University ski trails are available to the public for free. This is competition to us. Talked about joining all three ski clubs – Nipissing, Wasi and the Nordic. This can be brought up at an AGM. David to investigate this further and John will speak with Wasi.
* David has sent an email in to see if there is an easy way to do tax receipts.
 | David |
| **5.6 Newsletter and Publicity*** A news blast will be sent out later this week.
* A news letter will go out in early March. Julie will inform board members when articles are needed.
* A family day event will be held on February 17. Erin Gute has assisted in planning the event.
* The Easter egg hunt for the Jackrabbits will be held on Sunday, March 2.
 | Julie |
| **5.7 Snowshoe Trails** | Tom |
| **5.8 Club Races*** The Blue Sky Loppet was a success. There were 62 participants. The reviews were mixed whether the loppet should be one or two days. The volunteers preferred the one day event. The number of Jackrabbits participating was up this year.
* The OUA and Masters are coming together. Volunteers are needed. The garage will be used as extra space for waxing.
 | Mike |
| **5.9 School Liaison*** Secondary school students require a student membership. Questioned re if this was happening. We can check names against our membership list. David to contact coached in regards to this matter.
* Erin suggested that it is time to review our prices of $60 for the school membership and $6 for equipment rentals. A suggestion of $100 for the membership rate was put forward.
 | Erin |
| **5.10 Ski Programs*** There are issues with Jackrabbits who haven’t registered on Zone 4 and have not paid. Kurt is following up with parents.
* Toques were given out to the Jackrabbits and buffs to the development team.
* Track Attack requested the use of the clubhouse on March 8 for a sleep over. Cleaner to be notified not to come that evening.
* The Junior Racing Team has lost one member and now is down to four members. There is concern about the loss of JRT members. John has been contacting parents for their input. Improved communication between the Board and the Coaches is desired.
 | Emma |
| 6.**0 NEW BUSINESS** |  |
| **6.1 Thank you letters*** John to send out thank you letters for donations to the club.
 |  |
| **6.2** **Banner*** The banners have not yet been found. Will check every building at the club.
 |   |
| **6.3** **Intern*** Anyone having projects for Erin can contact Mike.
 |  |
| **6.4 Bargain Day Passes*** For the rest of the year day passes can be purchased either 3 day passes for the price of 2 or 5 day passes for the price of 3 or 7 day passes for the price of 4.
 |  |
| **6.3 Memorial Shelter*** David suggested that a screen door with plexiglass be added to the shelter to cut down on the wind. Erin stated that Robin could do it in the summer.
* Julie suggested that when a past member who has had significant involvement at the club be recognized with a plaque in the memorial shelter. These cases are to be brought to the board for approval on an individual basis. A plaque for George Hendrickson will be placed in the shelter. Julie will send a card notifying her of this to his family.
 |  |
|  |  |
| **7.0** **DATE, TIME, AND LOCATION OF NEXT MEETING**  Monday, March 10 at 1900 hours at the clubhouse.  |  |
| 8.**0 ADJOURNMENT** Time: 2150 hours **Moved by: Gary Jodouin Seconded by: Mike Ward** **MOTION PASSED** |  |