

ATTENDEES	Gary Jodouin, Rod Sinclair, Dave Weiskopf, Brent Holmes, Andrew Rees, Kevin Stoppa, Michelle Ross and Tom Cook
ABSENT	Mike Johnson, Danielle Baker, April Stacey and Tanya McCubbin

START TIME: 7:05 PM

END TIME: 8:10 PM

DISCUSSION	Additions to the Agenda
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- No

DISCUSSION	Declaration of Conflicts
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- No

DISCUSSION	Approval of Minutes
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MOTIONS	
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Dave Weiskopf - That the minutes of Board of Directors meeting on May 7, 2018 be adopted as presented.

Seconded: Rod Sinclair

Carried

DISCUSSION	Portfolios
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- The following portfolios were confirmed:
 - Danielle Baker - Newsletter/Website
 - Tanya McCubbin - Media

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Contact April Stacey to determine her interest.

Kevin

	Races
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- Ontario Youth Championship
 - The date is February 23 to 24, 2019.
 - Rod has booked the Elks Club for the banquet and spoke to Dave Dugas about catering.
 - Atom category will be added to the event.
- OUA Nordic Ski Championship is tentatively scheduled for February 15 to 17, 2019. No formal request has been received for the use of the club's groomer.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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No bookings on Friday, February 22, 2019.

DISCUSSION	Trail Report
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- We did not receive the MEC grant, but will re-apply in the fall.
- Ontario Parks is happy with our progress on repairs/maintenance to the purple and red trail bridges.
- 2018-2019 Work Plan
 - Postponing the work on the red trail bridge so that a new plan can be created.
 - There will be construction on the yellow and main trail bridges. (No "in-water" work this year.) Once Ontario Parks approves the work plan, a start date can be determined.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Obtain quotes for the proposed work on the bridges.	Andrew	

DISCUSSION	Programs	
<ul style="list-style-type: none"> It was asked if the Board would consider advertising the Jack Rabbit Coordinator position. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send out the survey in November to get feedback from parents of Jack Rabbit program participants.		
Advertise the Jack Rabbit Coordinator position.		
DISCUSSION	Snowshoe Trails Report	
<ul style="list-style-type: none"> There is some unwanted summer use but Tom is deterring these users. 		
DISCUSSION	Newsletter	
<ul style="list-style-type: none"> The first newsletter will be September 15. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Confirm that Danielle will take on the newsletter.	Gary	
Submit articles for newsletter.		September 1
DISCUSSION	Adopt a Trail	
<ul style="list-style-type: none"> We need to fill this position. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Ask April Stacey if she is interested in the Adopt-a-Trail portfolio.	Kevin	
DISCUSSION	Social Media	
<ul style="list-style-type: none"> Need a job description for this position. Need to ensure that the only club email address being used is northbaynordic@gmail.com. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Contact Tanya to make changes to website.	Gary	
DISCUSSION	School Liaison	
<ul style="list-style-type: none"> Ian Fettes and Tracey met to discuss the position. Tracey plans to visit the school boards to discuss the program and the costs. 		
DISCUSSION	Building and Property Report	
<ul style="list-style-type: none"> The water is working well and controlling the humidity (downstairs). The fridge is on as Mike Ward is using the clubhouse for his summer programs. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Obtain quotes to replace carpet.	Brent	
Need to ask Andy for restaurant license, fire inspection and etc.	Brent	
Investigate an electric lock for entrance door.	Brent	
DISCUSSION	Membership	
<ul style="list-style-type: none"> The club has received ten pairs of ski poles from CycleWorks. There was discussion about how the corporate membership works. 		

<ul style="list-style-type: none"> Rod is searching for a way to attract potential Ontario Youth Championship sponsors. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Propose a sponsorship package that includes day passes.	Rod	
Determine how to set up cut-off date for program registration on Zone 4.	Dave	
DISCUSSION	Finance	
<ul style="list-style-type: none"> No revenue to report. 		
DISCUSSION	Social Director's Report	
<ul style="list-style-type: none"> No report from Mike. 		
DISCUSSION	Grants	
<ul style="list-style-type: none"> Must register with the Ontario Trillium Foundation if we are going to submit a grant application. Need to create a committee to determine the future plans for the club. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Ask Miaja Robinson to send out an "express of interest" for serving on a committee to determine the future of the club.	Brent	
DISCUSSION	Other Business	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Prepare request for proposal for insurance	Gary	
Find out the website and login information.	Andrew	

Next Meeting:

September 12

Dates to remember:

July 15 – St. Jean Land Lease Payment

September 19 – Barons' Race

February 23 to 24 – Ontario Youth Championship