

ATTENDEES	Mark Thomas, Michelle Ross , Tom Cook, Kathy Wilcox, Otto Bedard, Andrew Rees, Robin Cameron, Kevin Denston, Dave Ward (7:25) and Michael McDonough
ABSENT	

START TIME: 7:05 PM

END TIME: 8:55 PM

DISCUSSION	<b>Additions to the Agenda</b>
	<ul style="list-style-type: none"> <li>No additions to add to the agenda.</li> </ul>
MOTIONS	
	<p><b>Kathy Wilcox - To approve the agenda as presented.</b></p> <p><b>Seconded: Otto Bedard</b></p> <p><b>Carried</b></p>
DISCUSSION	<b>Declaration of Conflicts</b>
	<ul style="list-style-type: none"> <li>No</li> </ul>
DISCUSSION	<b>Approval of Minutes</b>
MOTIONS	
	<p><b>Mike McDonough - That the minutes of Board of Directors meeting on January 11 , 2021 be adopted as amended.</b></p> <p><b>Seconded: Kathy Wilcox</b></p> <p><b>Carried</b></p> <p><b>Addition to minutes: Tom Cook's statement about track setting.</b></p>
DISCUSSION	<b>BUSINESS ARISING</b>
	<ul style="list-style-type: none"> <li>Mark welcomed Robin and Kevin to the Board.</li> </ul>
DISCUSSION	<b>Membership</b>
	<ul style="list-style-type: none"> <li>As of today, we have 952 members.</li> <li>One member inquired about a refund as they live outside our health unit district. (The request was made on behalf of a few members in the same situation.)</li> <li>If requested, we will issue a refund or defer the membership to a member who lives outside our health unit. Mike will handle any requests.</li> </ul>
DISCUSSION	<b>Finances</b>
	<ul style="list-style-type: none"> <li>Robin, Gary Jodouin and Mark meet to discuss the role and responsibilities of the treasurer.</li> <li>Robin has a background in business operation. He indicated that Gary did a tremendous amount of volunteer work - all financial record keeping (invoicing, payables, payroll, etc.) and overseeing staff. It is difficult to ask a volunteer to take on all the duties that Gary performed.</li> <li>Robin is recommending that the Club move to a cloud-based accounting system.</li> <li>The Board discussed options on how to move forward to cover all the duties that Gary performed for the Club. Ideas include outsourcing bookkeeping, reaching out to membership</li> </ul>

to find a volunteer(s) and hiring a general manager.		
<ul style="list-style-type: none"> <li>The Board received an up-to-date financial statement.</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Draft an outline of roles/responsibilities for a general manager.	Dave	
Create a finance committee (Robin, Gary, Andrew, and Tom.)		
Prepare a RFP to outsource bookkeeping.	Robin	
Start to plan the budget for 2021-2022.	All	
Follow-up with Bev Martin on COVID funding options.	Mark	
DISCUSSION	Building and Property	
<ul style="list-style-type: none"> <li>No major items to report.</li> </ul>		
DISCUSSION	Social	
<ul style="list-style-type: none"> <li>Members have questioned the age categories (under 16/over 30) for the Strava Challenge. The Club has the option to create its own categories. Mark recommends adding categories to align with our programs - U12/U14/U16.</li> <li>Otto will tentatively plan for a personal distance challenge in March for club members. We will need to wait until we are out of lockdown before we can announce the event.</li> </ul>		
DISCUSSION	Communication	
<ul style="list-style-type: none"> <li>We need to acknowledge Rod Sinclair's contributions to the Club.</li> <li>When the Jackrabbit/Bunnyrabbit programs starts, remind members of the program times.</li> </ul>		
DISCUSSION	Trails	
<ul style="list-style-type: none"> <li>Andrew anticipates being over budget due to repairs.</li> <li>Andrew did receive acknowledgement for the Land Claim submission. Some members have submitted their own letters. It appears that the local Algonquins of Ontario are willing to work with the Club. The Ministry is trying to push the claim through sooner than later. The actual transfer of the land may be many years away. If the land claim is successful, the land in question will become "private land."</li> <li>Andrew has flagged some trees that may need to be removed from a safety concern.</li> <li>We may need to create a track setting policy to provide guidance to the groomers.</li> <li>Andrew is feeling that we not receive approval for trail work for the upcoming year.</li> </ul>		
DISCUSSION	Races	
<ul style="list-style-type: none"> <li>At this time, we have no plans to offer a race. Everything is dependent upon COVID and the health unit's directives.</li> </ul>		
DISCUSSION	Snowshoe Trail	
<ul style="list-style-type: none"> <li>Snowshoe trails are being used.</li> </ul>		

DISCUSSION	<b>Membership</b>	
	<ul style="list-style-type: none"> <li>Mike Ward has kept the parents of the Jackrabbit program participants informed on the status of the program. We will try to offer the program for as many sessions as possible. If we are still in lockdown by March, we will cancel the program.</li> </ul>	
DISCUSSION	<b>Programs</b>	
	<ul style="list-style-type: none"> <li>Mark has created a training program challenge for the development team. He will acknowledge those who complete the challenge.</li> </ul>	
DISCUSSION	<b>Other Business</b>	
	<ul style="list-style-type: none"> <li>If the stay at home order is lifted on February 22, we will continue to operate on weekends as members only. The Jackrabbit program would start on February 28.</li> <li>Bert Marsden celebration is tentatively set for March 13.</li> <li>Chris O'Conner's mother has donated to the Club as two members drive Chris to the Club to ski.</li> </ul>	
<b>MOTIONS</b>		
Tom Cook - To accept the donation from Kelkusy family to have their names put in the shelter. Second: Kathy Wilcox Carried		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Create a ski lesson policy.		
Send thank you cards to O'Conner/Kelkusy family.	Kathy	
Create Club note card.	Otto	
<b>MOTIONS</b>		
Tom Cook - To adjourn the meeting.		

**E-MOTION - JANUARY 21**

Mark Thomas - That the Board appoint Kevin Denston to the vacant board position due to the resignation of Rod Sinclair.

Seconded: Kathy Wilcox

Carried

Mark Thomas - That the Board appoint Robin Cameron to the vacant board position of Treasurer due to the resignation of Gary Jodouin.

Seconded: Kathy Wilcox

Carried

E-MOTION - JANUARY 25

Dave Ward - To staff the snack bar and rentals on Sunday to Thursday from 5:00 - 8:00 pm for the remainder of the current lockdown (February 11.)

Seconded: Andrew Rees

Carried

E-MOTION - JANUARY 29

Andrew Rees - To approve purchasing additional trail signage (\$686) that was not included in the 2020-2021 budget.

Seconded: Tom Cook

Carried

E-MOTION - FEBRUARY 8

Dave Ward - To open to the non-members for Family Day and add additional staff at time and a half to address parking and COVID protocols.

Seconded: Tom Cook

Defeated

Next Meeting: Monday, March 22 at 7:00 pm

---